



Eastern Bay  
Primary Health Alliance

*Healthy Whānau, Healthy Lives*

## JOB DESCRIPTION

Dietitian Services

Whakatāne

### Purpose of Position:

The purpose of the position is to deliver dietitian services to whānau to improve their health outcomes. It will provide an integrated wraparound service with General Practice, Eastern Bay Primary Health Alliance's Community Health Team, and other community services.

<b>Reports To:</b>	<b>Dietitian Team Lead</b>
<b>Key Focus Areas</b>	<ol style="list-style-type: none"><li>1. To successfully deliver the service and support related health services.</li><li>2. Establishing constructive relationships with team members and external groups to provide nutrition information to support positive health gains.</li><li>3. Integrate a health promotion focus at individual and population levels.</li><li>4. As a dietitian team, prioritise referrals received and act in a timely manner to provide support or connect with appropriate services.</li><li>5. Support strategies to improve efficiency and flexibility within the EBPHA.</li><li>6. Enhance the reputation of the EBPHA within the health sector and wider community.</li><li>7. Manage caseload of individual clients focused on type 2 diabetes, cardiovascular disease, high blood pressure, and other general healthy eating concerns.</li><li>8. Facilitate self-management education group classes focused on type 2 diabetes, cardiovascular disease and high blood pressure</li><li>9. Support the upskilling of other health professionals to deliver appropriate nutrition messages.</li></ol>
<b>Relationships</b>	
<b>Internal</b>	EBPHA Team members e.g. stop smoking service, health coaches, counsellors
<b>External</b>	General Practices  Other health Providers: Te Whatu Ora Hauora a Toi Bay of Plenty Ministry of Health Toi te Ora Iwi and Māori health organisations Other DHB's and PHO's

<b>Accountabilities and Responsibilities</b>	
<b>Key Responsibilities</b>	<b>Outcomes</b>
Dietitian service	<ul style="list-style-type: none"> <li>• Provide nutrition support following the nutrition care process using the ADIME process (assessment, diagnosis, intervention, monitoring, and evaluation).</li> <li>• Gain and document informed consent</li> <li>• Integrate the Code of Ethics and Conduct for Dietitians to provide safe competent care.</li> <li>• Maintain competency and requirements to ensure Annual Practicing Certificate is maintained.</li> <li>• Treatment goals are evidenced based and created in collaboration with the patient/relevant others.</li> <li>• Treatment is implemented safely and effectively with regular re-evaluation.</li> <li>• Communication is open, honest, and adapted appropriately.</li> <li>• Refer patients on to appropriate community services as required.</li> <li>• Ensure discharge documentation is completed.</li> </ul>
Communication and teamwork	<ul style="list-style-type: none"> <li>• Use a range of communication skills to establish and maintain effective therapeutic and working relationships.</li> </ul>
Cultural safety	<ul style="list-style-type: none"> <li>• Constructively contribute to a workplace environment that encourages staff to do their best work and enables them to enjoy their work.</li> <li>• Be clear about the organisation's vision for the future, its strategic objectives and plans to achieve them.</li> <li>• Attend Te Tiriti O Waitangi and cultural awareness education sessions.</li> <li>• Uphold the Eastern Bay Primary Health Alliance's commitment to Te Tiriti O Waitangi and improvement of Māori Health</li> <li>• Keep abreast of current political and international trends and issues affecting the health sector.</li> </ul>
Professional development	<ul style="list-style-type: none"> <li>• Take responsibility to seek and use opportunities to continually develop professional development in line with requirements for Annual Practicing Certificate and Dietitian registration.</li> <li>• Undertake reflective practice on a regular basis.</li> <li>• Ensure regular supervision.</li> <li>• Undertake teaching and learning activities with colleagues and student dietitians</li> </ul>
Reporting	<ul style="list-style-type: none"> <li>• Reporting requirements are fully understood, planned and completed on time to a high standard.</li> </ul>

Performance Management	<ul style="list-style-type: none"> <li>• Manage self, time and resources to ensure performance is professional and supportive of the service and team goals.</li> <li>• Participate in and use feedback from supervision to support and improve own performance.</li> </ul>
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<b>Personal Specifications</b>		
	Essential	Desirable
<b>Qualifications</b>	New Zealand Registered Dietitian with current APC (or working towards this)	Basic knowledge of Tikanga Māori Basic knowledge of Te Reo Māori
<b>Experience, Skills and Attributes</b>	Full clean driver's license	Experience delivering group education. Experience working as a dietitian with high and complex needs patients