reScript (v2.1) Guide for Prescribers

Welcome to reScript

This guide will show you screenshots of what reScript will look like and explain some of the features available.

1. **Please enable the NZePS in your Practice Management System, for each prescriber**

   reScripts must be sent as an e-prescription from your PMS.

   Sending e-prescriptions to a pharmacy via reScript is signature exempt for non-controlled drugs, as long as the e-prescription has the NZePS barcode.

   If you are not already on NZePS (i.e., generating prescriptions with an NZePS barcode), please contact onlinehelpdesk@health.govt.nz

2. **Then obtain your licence key and installation instructions for reScript and AppBar on another computer in your practice**

   Goto https://drinfo.co.nz/downloads/rescript/ for the **license key and reScript installer**.

   Please liaise with your IT Support Provider on how best to install reScript and the AppBar.

The easiest summary of **reScript** is a 2-minute video as well as a How it works video – just copy this to your browser   https://rescript.nz

The version in the video is the previous version of reScript so for updated screenshots see below.

ReScript

Once reScript is installed:

First time using, or if a locum doctor is using your computer, please go to the SETTINGS icon (small cog above the reScript logo, top right):

⚙
ReScript

1. Enter the practice **software key** (once only, same key for all prescribers within the practice)

2. Add/Edit the **prescribers** details (e.g., Doctors name and NZMC)

3. Select the **physical printer** to be the physical printer when a paper printed copy is required (e.g., for controlled drugs)

reScript > Settings

Software Key	82E162E5-6BC1-407B-9104-36A4F8E2AF55
Prescriber	Dr Lynn Taylor
Physical Printer	Microsoft Print to PDF
Practice Location	Demo Medical Centre, 2 Somewhere Road, Auckland, 0604,

Click **START** to save all the details

Cancel   Start

To send an e-prescription to a pharmacy of the patients choice:

Generate the **e-prescription** as normal in your **Practice Management System**.

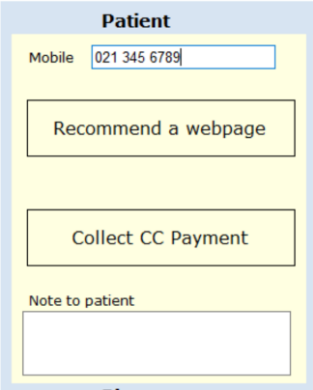When **reScript** is selected as the printer, the reScript window will pop up.

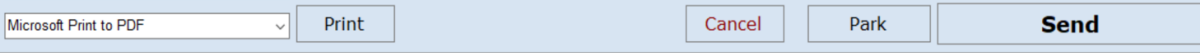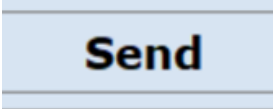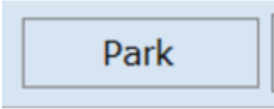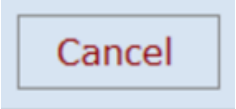

Pharmacy selection

	If the prescriber knows the pharmacy that the patient wants their e-prescription sent to, click **SELECT PHARMACY** and click on the pharmacy name. (If mistakenly chosen you can **CHANGE PHARMACY** before it is sent) If no pharmacy is selected, the mobile number populated in the patient section will receive a text message and ask the patient to choose a pharmacy. The prescriber can also add a **note to the pharmacy**

Most used	Displays the pharmacies most frequently used by the prescriber
Patient frequented	Displays the pharmacies which have been used by the patient to pick up dispensed medications
Nearby	Displays pharmacies close to the practice
Recent searches	Displays the pharmacies the prescriber has recently searched
Look up pharmacy	Enables the prescriber to look up any pharmacy nationwide

Patient communication

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Patient

Mobile 021 345 6789

Recommend a webpage

Collect CC Payment

Note to patient

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For the patient to receive a notification, there must be a **mobile phone number** entered. After the first time, the patient has the option to provide an email address for future notifications. If the patient does not have a mobile number, the practice will need to contact the patient to notify them of which pharmacy their prescription has been sent to.

Recommend a web page – takes the prescriber to the internet with several helpful links, or to self-search.
Click **Recommend this link** in the notification message to the patient.

Collect CC Payment – Allows you to request online payment from the patient via their credit card (more details below).

The prescriber has the option to add a message for the patient by typing in the **Note to patient** field.

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Sending to pharmacy via reScript

| Microsoft Print to PDF ∨ | Print | | Cancel | Park | **Send** |

Send	To send the prescription to the selected pharmacy (or to patient to choose) please click on **SEND**
Park	If a nurse is preparing the prescription for the doctor, the reScripts can be held in to **PARK**. The doctor then picks up the parked reScripts from their AppBar and approves (or declines). Any changes to the prescription will need to be made in the PMS and re-sent to reScript so the PMS remains the true record.
Cancel	To cancel the reScript click on **CANCEL**.

That's it! Simple and easy to use.

Remember to also install the AppBar on each computer

The practice can track and monitor all reScripts via your practice AppBar. (Separate user guide available)

We recommend installing AppBar on the computers of:

- Doctors
- Practice Manager
- Front desk / reception

Collecting payment from patient via credit card

Collecting payment from patients via **rePay** is an optional service for which there is a small fee per transaction. The fees will be displayed as you enter the amount. Please ensure you add an email address for your daily record of payments to be sent to. Then collate these daily reScript service receipts and then send us an invoice us for the totals when required.

To set up the payment collection, go to the SETTINGS cog and click on **Set Up Payment Collection**

Setup Payment Collection
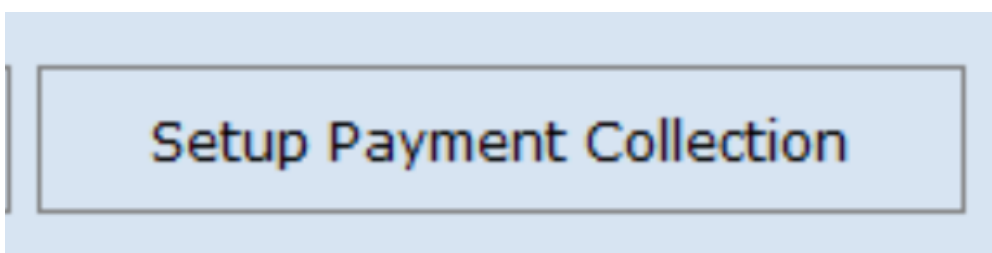
To request payment from a patient, click on **Collect CC payment**
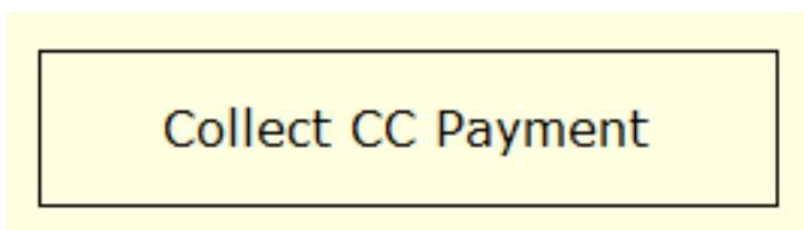
Collect CC Payment

rePay Setup

* rePay allows you to receive payment for your fees, collected from the patient on receiving the prescription via online credit card processing

Practice accounts administrator email

Service	Default fee
Repeat Prescription	$
Phone Consult	$
Video Consult	$

Terms

You collect:

Repeat Rx	$
Phone Consult	$
Video Consult	$

Fees deducted:
- Bank CC fees 2.8%
- Online tranaction fees 30c
- SMS, reconciliation and full software support 50c

You will recieve a daily summary for all transactions. Generate one invoice to be paid by Group Healthcare to your nominated account. Patients will only be charged the "collect payment" option is selected

Changes in terms will be notified to the email provided above

VISA MasterCard

Agree terms Start rePay >>

Cancel

As you type the charge $ amounts in the service section (blue), the amount that the practice will get (minus the fees) shows in the Terms screen (yellow).

Remember to add a practice email address for the person who will be collating the daily service receipts and sending an invoice to Group Healthcare.

rePay Setup

* rePay allows you to receive payment for your fees, collected from the patient on receiving the prescription via online credit card processing

Practice accounts administrator email accounts@demopractice.co.nz

Service	Default fee
Repeat Prescription	$ 25
Phone Consult	$ 20
Video Consult	$ 30

Terms

You collect:

Repeat Rx	$ 23.23
Phone Consult	$ 18.37
Video Consult	$ 28.09

Fees deducted:
- Bank CC fees 2.8%
- Online tranaction fees 30c
- SMS, reconciliation and full software support 50c

You will recieve a daily summary for all transactions. Generate one invoice to be paid by Group Healthcare to your nominated account. Patients will only be charged the "collect payment" option is selected

VISA MasterCard

Agree terms Start rePay >>

Then click **AGREE terms** to **START rePay**